

Volunteer Registration Form

Please complete the following questions for the purpose of volunteering with National Trust South Australia.

Your Privacy is important to us, and all information provided is confidential and will only be used in the processing of your application.

Register to become a Volunteer with the National Trust:

PERSONAL INFORMATION				
Title	Mr	Mrs	Ms	Other
Name (in full) (please print)				
Address				
Suburb		Postcode		
Phone Number		Date of Birth		
Email <i>[mandatory]</i>				
What is your current status?	Employed	Student	Retired	Other

IN CASE OF EMERGENCY <i>[mandatory]</i>	
Person to Contact	Relationship
Phone Number	

MEDICAL INFORMATION	
Do you have any of the following?	
Physical limitations or mobile issues	Yes No
If yes, please describe your restrictions.	
Medications or Medical information you wish us to be aware of in cases of emergencies?	Yes No
If yes, please describe.	

RELEVANT EXPERIENCE, EDUCATION, SKILLS AND ABILITIES			
What is your Vocational and Educational Level?		Secondary	Tertiary
Higher Education			
What Qualifications have you acquired? (please list)			
Please list your work experiences, detailing the skills and abilities or competencies acquired.			

GENERAL INFORMATION

Do you have access to or drive a vehicle?		Yes	No	Expiry Date
Do you hold a current First Aid Certificate?		Yes	No	Expiry date
Do you hold a current Police Check? <i>[mandatory for volunteers commencing after 1 July 2024]</i>		Yes	No	Application Date
Do you hold a current Working with Children Check? <i>[mandatory for all volunteers]</i>	Valid for 5 years	Yes	No	Expiry date
Do you hold any current Food & Beverage Certifications?		Yes	No	Name of Certification
Are you required to complete Centrelink hours?	<i>If you are answering Yes to this question, please list required hours per week</i>	Yes	No	Mandatory Hours per week?

VOLUNTEER COMMITMENT

Please specify the number of hours you wish to volunteer per week		Hours
Is there a specific property or location you wish to volunteer at?		

IMPORTANT INFORMATION

As a volunteer the National Trust of South Australia ask that you:

- Support NTSA's aims and objectives.
- Participate in all relevant induction and training programs.
- Operate under the direction and supervision of nominated staff and obey reasonable direction and instructions.
- Understand and comply with the organisation's policies and procedures, including anti-discrimination, health and safety and confidentiality.
- Notify your supervisor or another member of staff of any hazardous situations that pose a risk to you or others, and report any accidents relating to staff, volunteers or plant and equipment.
- Behave appropriately and courteously to both the staff and the public with whom you interact in the course of your role.
- Use any property or equipment given to you in your role only for the purpose of the position and return it to the organisation when you finish your volunteer role.
- Let us know if you wish to change the nature of your contribution to NTSA (e.g. hours or position) at any time.
- Be open and honest in your dealings with us and let us know if we can improve our volunteer program and the support that you received

DECLARATION

I, (please print) have read and understood the

National Trust of South Australia's **Code of Conduct** and agree to comply with the conditions set out therein.

In addition, the information supplied in this registration form is correct and accurate at the time of this application.

Signed..... Dated / /

OFFICE USE ONLY

Authorising Officer		Date Approved	/	/
Interview Scheduled	/	/	Venue or Location Recommended	
Venue or Location familiarisation arranged	/	/	Venue or Location Team Leader notified	/
				/

NOTES: