

CONFLICT OF INTEREST POLICY

Policy Number	005	Version	2.1
Approved by NTSA Council	8 October 2015	Review Date	2024

1 Introduction

- 1.1 Conflict of interest arises when the personal interests of a member, volunteer or employee of the NTSA are, or in the future will be, or are perceived to be, incompatible with the interests of the NTSA.

2 Purpose

- 2.1 The purpose of this policy is to set out how members, volunteers and employees of the NTSA must deal with a conflict of interest.

3 Policy

- 3.1 Members, volunteers and employees of the NTSA must avoid conflict between their personal interests (and the personal interests of any other person or body with whom or with which they have any relationship) and their duty to the NTSA.
- 3.2
- 3.2.1 Any member, volunteer or employee of the NTSA having a direct or indirect pecuniary interest in any of the affairs or business of the NTSA must ensure that the NTSA is informed of the nature and extent of that interest.
- 3.2.2 Members, volunteers and employees of the NTSA must make full and prior disclosure of any actual, potential or perceived conflict of interest.
- 3.2.3 If any disclosure is made, by any member, volunteer or employee of the NTSA, of any direct or indirect pecuniary interest in any of the affairs or business of the NTSA, or of any actual, potential or perceived conflict of interest, that person shall not attend or participate in any debate on, vote on, or have any other involvement in connection with, the subject-matter disclosed.

4 Review of Policy

- 4.1 This policy may be reviewed and, if necessary, updated on an 'as needs' basis.